



PROGRAM DESCRIPTION

The Equipment & Systems Performance Optimization (ESPO) Program is designed for commercial and industrial customers to optimize equipment and systems as well as building energy controls and process system operations, which includes retro-commissioning (RCx) and operations & maintenance (O&M) optimization. Through ESPO, Rhode Island Energy offers assistance for investigations to identify these typically low cost energy efficiency improvements and incentives to implement measures. Implementation incentives are based on energy savings and customers have the ability to achieve additional performance-based incentives if certain savings levels relative to annual usage are achieved.

Under the Equipment & Systems Performance Optimization Program, Rhode Island Energy offers multiple options (Tracks) for customers depending on needs, preferences and available resources. Please contact your Program Administrator to determine which Track is best for your facility.

Track	Low Cost Tuning Measures	Targeted Systems Tuning	Whole Building & Process Tuning
Overview	Individual measure approach to RCx	Individual system or systems approach to RCx	Comprehensive full building or process approach to RCx
Application Type	Prescriptive	Custom	Custom

This application is for the Targeted Systems Tuning and the Whole Building & Process Tuning Tracks. For a prescriptive approach, please see the Low Cost Tuning Measures Track Application. For customers pursuing Monitoring Based Commissioning at the equipment, system or whole building/process level, please see the Monitoring Based Commissioning Track Application.

Equipment & Systems Performance Optimization Program

Track	
Targeted Systems Tuning	Whole Building & Process Tuning
<p>In facilities where specific systems could benefit from tuning and performance optimization, the Targeted Systems Tuning Track offers just that – an in-depth investigation and tuning process for independent building systems or process lines. Rather than exploring the entire facility for optimization and controls opportunities, the Program Administrators utilize this pathway to work with Customers to target the system(s) with energy savings potential at a customer site. This path is a comprehensive option with a modest level of customer required resources for engagement. See below for more information on eligible systems.</p> <p><i>Note: Customers may elect to tune up to three targeted systems under a given application however if more than one system is being considered, explore the Whole Building & Process Tuning Track where more comprehensive investigations and savings value are available.</i></p>	<p>In larger facilities, where annual electric usage is greater than 5,000,000 kWh and where a functional control system is in place, the Whole Building & Process Tuning Track enables customers to capture comprehensive energy savings and improved building operations and comfort. Manufacturing or Industrial customers are also able to utilize a comprehensive tuning approach for their systems through this Track. In this Track, the involvement of the facility staff is increased given the broader scope and longer timeline of a comprehensive approach in conjunction with the increased level of committed PA resources.</p> <p><i>Note: There is no minimum threshold of gas usage necessary to participate in this Program. In the event a customer has substantial gas usage but does not qualify based on the electric usage threshold, the customer will likely qualify. Please contact your PA.</i></p>
Provided Resources	
Targeted Systems Tuning	Whole Building & Process Tuning
<p>The Tuning Investigation can be fully funded for pre-approved projects at the Program Administrator’s discretion. Before applying, please contact your Program Administrator to discuss Track options and resources offerings for your specific case. Your PA will also inform you if on-site training for tuned systems, processes or buildings is available in your territory.</p> <p><i>Customers who do not qualify or elect not to receive resource support for the Investigation are still eligible to receive implementation and performance incentives based on approved savings. Please contact you PA prior to beginning the project regardless.</i></p>	<p>The value of this resource offering can be up to \$12,000 per site.</p>
<p>The value of this resource offering can be up to \$30,000 per site.</p>	
Incentive Amount	
Targeted Systems Tuning	Whole Building & Process Tuning
<p>Implementation incentives are provided on a \$0.17/kWh and \$1.20/therm saved basis for approved energy savings.</p>	



Equipment & Systems Performance Optimization Program

Performance Bonus	
Targeted Systems Tuning	Whole Building & Process Tuning
<p>An additional Performance Incentive may be available to customers who achieve an annualized savings relative to total facility usage of at least 2.75% for electric and 1.5% for gas. The Performance Bonus Incentive rate is \$0.03/kWh and \$0.20/therm times the total project's annual approved savings. Please contact your Program Administrator for more details on how the Performance Bonus Incentive will be qualified.</p> <p><i>For clarity, savings from multiple systems tuned concurrently as part of the same project can be summed to perform this calculation.</i></p>	
Program Eligibility Requirements	
Targeted Systems Tuning	Whole Building & Process Tuning
<ol style="list-style-type: none"> Systems must already be installed in an existing commercial, industrial, institutional, educational, or municipal building within an electric Program Administrator's service territory. Systems/facility must not be at end of life or nearing planned retirement. Proposed projects cannot be part of a larger, time-dependent, new construction or major renovation project that is mandated by Massachusetts State Building Code. Systems/facilities must average 2,000 or more operating hours per year. Implemented measures must not have participated in the Custom Retro-Commissioning or Pay-for-Performance Programs within the past five years. 	
Track Eligibility Requirements	
Targeted Systems Tuning	Whole Building & Process Tuning
<p>Specific building or process systems eligible for this Track include, but are not limited to:</p> <ul style="list-style-type: none"> Chiller Compressed Air Airflow Management Boiler — Steam & Hot Water Scheduling/Setpoint Optimization Rooftop Units (RTUs) Refrigeration Pumping Cold Storage Waste Energy Recovery Production Systems or Lines 	<p>Facilities eligible for the Whole Building Tuning & Process Tuning Track must:</p> <ul style="list-style-type: none"> Consume more than 5,000,000 kWh annually - Exceptions to the minimum electric usage are available based on level of gas usage as there is no explicit minimum threshold of gas usage necessary to participate in this Program - please contact your PA for information Have a functional control system in place
Additional Conditions	
Targeted Systems Tuning	Whole Building & Process Tuning
<ol style="list-style-type: none"> Facilities must maintain the tuning measure for at least the lifetime of the project, or until a business operational need dictates the need for adjustment, at which point the customer should contact the Program Administrator for guidance. Implemented measures and corresponding approved savings are subject to post-installation verification, including but not limited to the right for the Program Administrator to inspect upon implementation and/or to revisit the customer site to assess tuning status for the lifetime of the measure. If a measure is found out-of-tune, the Program Administrator will seek to facilitate re-tuning of the measure or measures. 	

These programs are funded by the energy efficiency charge on all customers' utility bills, in accordance with Rhode Island law.

**APPLICATION PROCESS**

For additional information on these Tracks and their process please see the Project Checklist included in the compressed folder this application was originally downloaded in.

1. Confirm Eligibility

If you have any questions on whether a project is eligible for this Retrofit Program, please contact your PA before continuing with the application or beginning the work.

2. Pre-Approval for Investigation

I. Complete & Submit Part 1 of the Application including the Track Screening Questionnaire to **energyefficiency@rienergy.com**

II. Work with PA to Identify Vendor(s) & Track

III. Define Relevant Baseline & Approach to Savings Calculations

IV. Receive Pre-Approval for Investigation

3. Tuning Investigation & Reporting

I. Perform Site Visit(s) for Tuning Investigation

II. Complete & Submit Part 2 of the Application

- Fill out Part 2 of this application and submit to your PA along with the Investigation Report and supporting energy engineering calculations.

III. Receive Pre-Approval for Implementation

4. Implementation

I. Perform Tuning Implementation

5. Completion

I. Submit Signed Final Documents

- Within 30 days of the implementation, submit the following signed documents to your Program Administrator
 - i. Any changes in scope of work with corresponding updated calculation (if needed)
 - ii. Application, Part 1 and 2
 - iii. Invoices, work orders, or other pre-approved means to verify implementation

II. Receive Incentives

III. Maintain Tuning Measures

- Ensure Implemented Tuning Measures are Maintained
- Permit PA to Verify Project Persistence



ALL FIELDS ON THIS PAGE ARE REQUIRED TO COMPLETE YOUR APPLICATION.

CUSTOMER/ACCOUNT HOLDER INFORMATION

COMPANY NAME		CONTACT PERSON		APPLICATION DATE	
INSTALL SITE		PHONE		FAX	
EMAIL ADDRESS				SQUARE FEET (Covered by this application)	
STREET ADDRESS		CITY		STATE	ZIP
MAILING ADDRESS (if different)		CITY		STATE	ZIP
ELECTRIC COMPANY NAME		ELECTRIC ACCOUNT NUMBER (or copy of electric bill)			
GAS COMPANY NAME		GAS ACCOUNT NUMBER (or copy of gas bill)			
Building Type (Please place "x" in appropriate ballot box) <input type="checkbox"/> ASSEMBLY <input type="checkbox"/> FAST FOOD <input type="checkbox"/> HOTEL <input type="checkbox"/> MULTI STORY RETAIL <input type="checkbox"/> K-12 SCHOOL <input type="checkbox"/> AUTOMOTIVE <input type="checkbox"/> FULL SERVICE RESTAURANT <input type="checkbox"/> LARGE REFRIGERATED SPACE <input type="checkbox"/> MULTIFAMILY HIGH-RISE <input type="checkbox"/> SMALL OFFICE <input type="checkbox"/> BIG BOX <input type="checkbox"/> GROCERY <input type="checkbox"/> LARGE OFFICE <input type="checkbox"/> MULTIFAMILY LOW-RISE <input type="checkbox"/> SMALL RETAIL <input type="checkbox"/> COMMUNITY COLLEGE <input type="checkbox"/> HEAVY INDUSTRIAL <input type="checkbox"/> LIGHT INDUSTRIAL <input type="checkbox"/> OTHER <input type="checkbox"/> UNIVERSITY <input type="checkbox"/> DORMITORY <input type="checkbox"/> HOSPITAL <input type="checkbox"/> MOTEL <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> WAREHOUSE					
Project Type (Select one) <input type="checkbox"/> CHANGE IN THE USE OR FUNCTION OF THE BUILDING SPACE <input type="checkbox"/> NEW BUILDING <input type="checkbox"/> EXPANSION OF AN EXISTING BUILDING <input type="checkbox"/> PLANNED REPLACEMENT OF EQUIPMENT <input type="checkbox"/> NEW EQUIPMENT FOR NEW PROCESS OR EXPANDED OPERATION <input type="checkbox"/> RENOVATION OF EXISTING EQUIPMENT <input type="checkbox"/> NEW CONTROLS FOR IMPROVED OPERATIONS <input type="checkbox"/> REPLACEMENT OF FAILED EQUIPMENT					

PAYMENT METHOD (PAYEE MUST SUBMIT A W 9 FORM)

PAYMENT TO: <input type="checkbox"/> CUSTOMER <input type="checkbox"/> VENDOR/INSTALLER		CUSTOMER TAX ID# <i>(Required)</i>	VENDOR/INSTALLER TAX ID# <i>(Required if receiving incentive)</i>
CHECK PAYABLE TO:	COMPANY TYPE: <input type="checkbox"/> INCORPORATED <input type="checkbox"/> NOT INCORPORATED <input type="checkbox"/> EXEMPT		VENDOR COMPANY TYPE: <input type="checkbox"/> INCORPORATED <input type="checkbox"/> NOT INCORPORATED <input type="checkbox"/> EXEMPT

VENDOR INFORMATION

AUTHORIZED VENDOR/INSTALLER		CONTACT NAME			
STREET ADDRESS		CITY		STATE	ZIP
PHONE		EMAIL ADDRESS			
DATE		VENDOR/INSTALLER AUTHORIZED SIGNATURE X <i>(Not applicable if customer is payee.)</i>			

CUSTOMER ACCEPTANCE OF TERMS

PRE-INSTALLATION <input type="checkbox"/> I CERTIFY THAT ALL STATEMENTS MADE IN THIS APPLICATION ARE CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT I HAVE READ AND AGREE TO THE TERMS AND CONDITIONS ON THE BACK OF THIS FORM.			ANTICIPATED COMPLETION DATE
DATE	PRINT NAME	AUTHORIZED SIGNATURE X	
POST-INSTALLATION <input type="checkbox"/> I CERTIFY THAT I HAVE SEEN THE ENERGY EFFICIENCY MEASURES THAT HAVE BEEN INSTALLED AND I AM SATISFIED WITH THEIR INSTALLATION.			
DATE	PRINT NAME	AUTHORIZED SIGNATURE X	

FOR PROGRAM ADMINISTRATOR ONLY

REQUIRED INSPECTIONS	DATE	INSPECTOR	PROJECT COSTS:	
PRE-INSPECTION:			LABOR \$:	
POST-INSPECTION:				
APPROVAL	DATE	PROGRAM MANAGER	MATERIAL \$:	
PRE-APPROVED INCENTIVE:				
FINAL INCENTIVE:				

**Part 1: Track Screening Questionnaire (To be completed by customer)****Overview**

Rhode Island Energy wants to ensure that the chosen approach to retro-commissioning suits your needs and provides you with energy and cost savings. To do this, your organization's decision makers will need to consider the resources you can dedicate and what goals you are trying to achieve. This questionnaire will begin the discussion with your Program Administrator about what support and services the ESPO Program can offer to help you accomplish your goals. To the best of your abilities, please answer these questions in Microsoft Word or Adobe PDF format and send to **energyefficiency@rienergy.com** along with the required account information on the prior page.

Questionnaire:

1. Financial Criteria: Please note that while controls measures are low cost relative to large capital projects, it is important to understand that costs to implement will exist, including but not limited to the time and attention of site staff. Your Program Administrator is here to mitigate these costs, however knowing your organizations limits will help your PA find the right approach and combination of resources to offer. Please answer the following to the best of your abilities.
 - a. What amount is the organization willing to invest in order to achieve controls-and performance optimization-based energy savings?
\$_____
 - b. What is your required maximum simple payback period when incentives are included?
_____year(s)
2. Resources & Capabilities:
 - a. What sort of staff time are you able to allocate to implementation of controls and operations & maintenance projects? This could include vendor walk-throughs, trainings, or time to implement.
_____hours/week or _____total hours
 - b. Do you work with an existing controls vendor or service provider? If so, who and in what capacity?

 - c. Do you already have an idea who would be completing the retro-commissioning investigation and/or implementation? If so, who and in what capacity? Please identify if you need recommendations on qualified vendors.
Investigator:_____

Implementer:_____
3. Potential Projects:
 - a. What type of project are you looking to implement? Do you have an estimate on the savings potential? Attach any supporting documents if available. If you're unsure what sort of project is right for your facility, please reach out to **energyefficiency@rienergy.com** for guidance.



Part 2: Required Energy Savings Data

Which Track are you applying for? (Please check only one.)

Targeted Systems Tuning Whole Building & Process Tuning

If Targeted Systems Tuning is selected, please list which system(s) are included in this application:

The following form may be filled out for preliminary project submittal and review, but a final Custom Project information package must also be submitted in electronic format. Contact a Rhode Island Energy Technical Representative for details.

PROPOSED EQUIPMENT SPECIFICATION (FACILITY DETAIL)

BUILDING, ROOM AND EQUIPMENT IDENTIFICATION (Installation Site)_____

Description of Project: Measure Description

Existing System: Measure Description

Proposed System: Measure Description

Manufacturer Incentives, Manufacturer Discounts, Taxes, and/or Salvage Values

INTERNAL USE ONLY:

MEASURE CODE_____ **MEASURE DESCRIPTION**_____



Electric Energy (kWh) and Demand (kW) Reduction

Please provide the total Electric Energy (kWh) and Demand (kW) reduction that occurs during the time periods listed below.

	kWh				Total Percent Energy Savings on Peak ***	
	Summer		Winter			
Peak Energy		kWh		kWh		%
Off-Peak Energy		kWh		kWh		
Total Estimated Annual kWh Savings**						kWh

	kW				
	June	July	August	December	January
Average Peak*					

Estimated Savings with Calculations – Provide Calculations that show the following:

1. First Year kWh savings (annual)
2. Winter Peak Energy kWh: 7AM – 11PM, weekdays except holidays, October to May
3. Winter Off-Peak Energy kWh savings: 11PM – 7AM weekdays, all day weekends and holidays, October to May
4. Summer Peak Energy kWh savings: 7AM – 11PM, weekdays except holidays, June to September
5. Summer Off-Peak Energy kWh savings: 11PM – 7AM weekdays, all day weekends and holidays, June to September
6. Summer Average Demand kW reduction: 1PM – 5 PM, weekdays except holidays, June to August
7. Winter Average Demand kW reduction: 5PM – 7 PM, weekdays except holidays, December and January

*** Average Peak kW:**

Example: Assume the demand savings is 10 kW whenever a plant is in operation and the plant shuts down at 6pm, then the average demand reduction in winter is 5 kW (10 kW ÷ 2 hours = 5 kW)

**** Total Estimated Annual kWh Savings:** The sum of all the Summer and Winter Peak and Off-Peak kWh Savings

***** Total Percent Energy Savings On Peak:** The sum of the Summer and Winter Peak kWh divided by the Total Annual kWh Savings

Gas Energy (Therm) Reduction

Annual Gas Savings Inputs (Therms)			
Heating (Seasonal)	Process/Hot Water (Non-Heating)	Other (Year Round)	Total

Cost Estimates

Provide back-up documentation for all material and labor costs, broken down by major pieces of equipment and project components. Sales tax may not be included. Adjust for salvage/resale value of equipment being replaced. Enter summarized costs in the table below.

Cost Estimates

Measure	Cost (\$)
Estimated Incremental Material Cost	
Estimated Incremental Labor Cost	
Estimated Incremental Total Cost	

Non-Electric / Non-Gas Benefits (Impacts)

Installing the proposed measure may result in significant savings or possibly increased costs for the owner beyond electric and natural gas savings. Examples include water, sewer, fossil fuel and labor costs. These costs are to be assessed and quantified in the support documentation. These effects are to be combined and reported in the categories provided in table.

Non-Electric, Non-Gas Benefits (Impacts)					
Oil (MMBtu)	Propane (MMBtu)	Water (Gallons)	Sewer (Gallons)	Annual O&M/Labor/Materials (\$)	Other One-Time (\$)



Minimum Requirements Document

See attached file for examples. The blank template must be used for multiple measures or complex installations that require more space than provided below.

ENERGY CONSERVATION MEASURES

APPLICATION# _____ **CUSTOMER NAME** _____

This form is to be completed by a Rhode Island Energy Technical Representative or designated Technical Assistance Contractor to specify herein minimum equipment and operational requirements of the proposed system. These document requirements shall address the criteria necessary to be met to achieve the demand and energy savings estimated in the engineering analysis for this project. Testing and submittals may be required as further verification of system compliance. Use additional sheets, if necessary. These requirements must be met before the Company's incentives are paid.

Equipment Requirements: Provide a list of equipment or materials to be installed as part of this project. Include manufacturer, model, HP or kW ratings, efficiency rating, etc.

Post-Installation Inspection Record (Check one) <input type="checkbox"/> OK <input type="checkbox"/> Not OK

Operational Sequences Requirements: Provide a description of equipment operating sequences, set points, operating schedules, balancing requirements (such as flow, velocity, head, suction, etc.) or any other operating parameters to obtain the estimated energy savings.

Post-Installation Inspection Record (Check one) <input type="checkbox"/> OK <input type="checkbox"/> Not OK

Documentation: List any written documentation that should be required to verify, operate or maintain the equipment being installed or controlled. This information may include equipment specification sheets, test reports, construction drawings, sequences of operation, etc.

Post-Installation Inspection Record (Check one) <input type="checkbox"/> OK <input type="checkbox"/> Not OK

Other Requirements or Comments: Describe any requirements for demolition, removal, or decommissioning of existing equipment.

Post-Installation Inspection Record (Check one) <input type="checkbox"/> OK <input type="checkbox"/> Not OK

The pre-approved incentive is subject to the Company's post-installation inspection of final specifications, drawings and operation of the proposed equipment. In the event the proposed system is altered from the above description, notify the Company of the change prior to the equipment purchase and installation as the change in design and operation may impact the incentive.

TECHNICAL REPRESENTATIVE	DATE	CUSTOMER SIGNATURE	DATE



TERMS AND CONDITIONS

1. Incentives

Subject to these Terms & Conditions, the Program Administrator will pay Incentives to Customer for the installation of EEMs.

2. Definitions

- a. "Customer" means the customer maintaining an account for service with the Program Administrator, and who satisfies the Program eligibility requirements established by the Program Administrator.
- b. "EEMs" are those energy efficiency measures described in the Program Materials or other Custom Measures that may be approved by the Program Administrator.
- c. "Facility" means the Customer location served by the Program Administrator where EEMs are to be installed.
- d. "Incentives" means those payments made by the Program Administrator to Customers pursuant to the Program and these Terms and Conditions.
- e. "Rhode Island Energy" means [The Narragansett Electric Company d/b/a Rhode Island Energy, as applicable].
- f. "Program" means the energy efficiency program offered by the Program Administrator to Customers.
- g. "Program Administrator" means Rhode Island Energy.
- h. "Program Materials" means the documents and information provided by the Program Administrator specifying the qualifying EEMs, technology requirements, costs and other Program requirements, which include, without limitation, program guidelines and requirements, application forms and approval letters.

3. Application Process and Requirement For Program Administrator Approval

- a. The Customer shall submit a completed application in the form specified by the Program Administrator. Submission of a completed application does not alone entitle Customer to participation in the Program. Program Administrator reserves the right to reject any application, prior to pre-approval, for any reason whatsoever. In addition, at the Program Administrator's discretion, the Customer may be required to provide the Program Administrator with a copy of the detailed specifications and scope of work, as well as an analysis of the savings and/or demand reduction, for the EEMs proposed for approval. Customer will upon request by the Program Administrator provide a copy of the as-built drawings and equipment submittals for the Facility after EEMs are installed. This analysis shall be prepared by a Professional Engineer licensed in the state where the Facility is located to the extent required by the Program Administrator or by applicable law, regulation or code.
- b. The Program Administrator will review the Customer's application and supporting documentation to determine the energy savings and demand reduction potential. The Program Administrator reserves the right to reject or modify any calculations, based on the Program Administrator's own analysis.
- c. The Program Administrator is not obligated to pay any Incentives unless the authorized representative of the Program Administrator issues an approval letter regarding the EEMs proposed by the Customer, and any necessary pre- and post- installation verification activity is successfully completed by the Program Administrator. The Program Administrator's approval letter shall state the maximum approved Incentive amount and the date by which the EEMs must be fully installed and operational to qualify for Incentive payments. The Program Administrator may also require the Customer to execute additional agreements, or provide other documentation regarding the proposed EEM installation and Incentive payment(s).
- d. The Customer will have no right to receive, and the Program Administrator will have no obligation to pay, Incentives for any EEMs that have not been approved in writing in advance by the Program Administrator, unless the Program Materials state that such prior approval is not required. Further, the Program Administrator is not obligated to pay Incentives for projects which were pre-approved but are determined to not comply with Program requirements after installation is complete.
- e. The Program Administrator reserves the right to approve or disapprove of any application or proposed EEMs.
- f. The Program Administrator will only pay incentives for the specific EEMs listed on the front of the application. If the customer has received an Upstream incentive for a measure listed on this form, the customer is not eligible to receive an additional incentive for the same measure.

4. Pre- and Post-Installation Verification and Follow-Up Visits

- a. The Program Administrator is not obligated to pay any Incentives until the Program Administrator has performed a satisfactory pre-installation inspection (unless the Program Materials state such pre-inspection is not required) and post-installation verification of the installation. If the Program Administrator determines that any EEMs were not installed in accordance with these Terms and Conditions, the Program Materials and the Program Administrator's approval, the Program Administrator shall have the right to require modifications before having the obligation to make any Incentive payments. At its discretion the Program Administrator may also withhold payment of Incentives until it has been verified that the Customer has received, as appropriate, final drawings, operation and maintenance manuals, and operator training, and the Program Administrator has received documentation detailing the installation of the EEMs in accordance with these Terms and Conditions, the Program Materials and the Program Administrator's approval.
- b. Program Administrator reserves the right to make a reasonable number of follow-up visits to the Facility during the twenty-four months following the actual completion date noted on the customer report. Such visit(s) will occur at times mutually agreed upon by Program Administrator and Customer. The purpose of the follow-up visits is to provide the Program Administrator with an opportunity to review the operation of the EEMs and not to impact on the Incentives paid to the Customer.

5. Monitoring and Inspection

The Program Administrator reserves the right to perform monitoring and inspection of the EEMs for a three year period following completion of the installation in order to determine the actual demand reduction and energy savings. As a condition of receiving an Incentive, the Customer agrees to provide access and information to the Program Administrator and cooperate with the Program Administrator regarding such activity.

6. Site-Specific Custom Measures

The Program Administrator will only approve of those site-specific custom EEMs that the Program Administrator believes have cost-effective energy savings potential. In any case, the Program Administrator reserves the right to approve or disapprove of any such EEMs proposed by Customer.

7. Incentive Amounts

- a. The Program Administrator reserves the right to adjust and/or negotiate the Incentive amount, prior to pre-approval or as set forth in these Terms and Conditions and the Program Materials.
- b. Once an Incentive amount is pre-approved, the Program Administrator will pay no more than the cost to the Customer of purchasing and installing the EEM, or the pre-approved Incentive amount, whichever is less.
- c. The Program Administrator reserves the right to reduce or eliminate the Incentive amount if (1) the quantity and/or qualifying costs of EEMs actually installed differs from the pre-approved amounts, or (2) the EEMs were not installed in accordance with these Terms and Conditions, the Program Materials or the Program Administrator's approval, or which have not been properly maintained, have been altered or disconnected, or in the event of a shutdown or significant reduction of operations at the facility where the EEMs are located. In addition the Customer shall be obligated to refund such Incentive amounts paid by the Program Administrator where the projected energy savings have not been achieved as a result of the foregoing circumstances.

8. Equipment and Installation

Customer shall be responsible for ensuring that the EEMs are installed and operated in accordance with applicable laws, regulations and codes and that all applicable permits and inspections are obtained. Customer shall provide the Program Administrator with copies of all invoices and related documents (including all materials, labor, and equipment discounts) relating to the purchase and installation of the EEMs. The itemized invoices shall include detail of all EEMs including the model, quantity and cost for each EEM, and shall identify any applicable discounts or Incentives. The Customer shall provide detail on the installation location of the EEMs in the format specified by the Program Administrator, and such other documentation and information as the Program Administrator may request, including, without limitation, copies of permits and contractor and supplier invoices, orders and records. The Program Administrator reserves the right to determine in its reasonable discretion the appropriate costs of EEMs in order to calculate the Incentive amount. Program Administrator will recognize installation costs only to the extent that such costs are reasonable (as determined by Contractor Administrator) and actually incurred by the Customer.

9. Installation Schedule Requirements

If the Customer does not complete installation of the approved EEMs within the earlier of the completion date specified in the Program Administrator's approval letter or twelve (12) months from the date the Program Administrator issues pre-approval of the EEM project, the Program Administrator may terminate any obligation to make Incentive payments.

10. Incentive Payment Conditions

Provided that the Customer has satisfied its obligations, the Program Administrator shall use commercially reasonable efforts to pay each Incentive amount to the Customer within forty-five (45) days after all of the following conditions are met: (1) Program Administrator's approval of the EEM project has been provided; (2) all applicable permits, licenses and inspections have been obtained by the Customer; (3) installation of the EEMs has been completed in accordance with the requirements hereof; and (4) the Program Administrator has verified all product and installation costs and the satisfactory installation of the EEMs, all in accordance with the terms hereof. Customer shall not assign any of its rights or obligations referenced in these Terms and Conditions or in the Program Materials (including, without limitation, the right to receive Incentive payments) without first obtaining the written consent of the Program Administrator.

11. Contractor Shared Savings Arrangements

If EEMs are being installed by a contractor under a shared savings arrangement, the Program Administrator reserves the right to determine the cost of purchasing and installing the EEMs.



TERMS AND CONDITIONS

12. Maintenance of EEMs

Customer acknowledges and agrees that Customer shall operate and maintain the EEMs in accordance with the manufacturer's recommendations and the terms hereof, and shall replace consumable parts and other components with comparable or superior efficient products at the Customer's expense. Customers who install energy-efficient lighting EEMs are expected to replace any of the energy-efficient lights that burn out with lights of similar or superior energy savings efficiency at the Customer's expense.

13. Program/Terms and Conditions Changes

Program expenditures, requirements and eligibility, and these Terms & Conditions, may be changed by the Program Administrator at any time without notice. The Program Administrator reserves the right, for any reason, to withhold approval of projects and any EEMs, and to cancel or alter the Program, at any time without notice. Approved applications will be processed under the Terms and Conditions in effect at the time of the pre-approval by the Program Administrator.

14. Customer Information on Participation

The Customer grants to Rhode Island Energy the right to use and reference the Customer's participation in the Program and the energy savings relating to the Customer's participation in the Program for regulatory purposes. Rhode Island Energy shall keep Customer's information in strict confidence, shall exercise reasonable care to maintain the confidentiality, and shall not divulge Customer's information to any third party without the prior written consent of the Customer, except to the extent expressly permitted by these Terms and Conditions.

15. Indemnification and Limitation of the Program Administrator's Liability

Customer shall indemnify, defend and hold harmless Program Administrator, its affiliates and their respective contractors, officers, directors, employees, agents, and representatives from and against any and all claims, damages, losses and expenses, including reasonable attorneys' fees and costs incurred to enforce this indemnity, arising out of, resulting from, or related to the Program or the performance of any services or other work in connection with the Program ("Damages"), caused or alleged to be caused in whole or in part by any actual or alleged act or omission of the Customer, any subcontractor, agent, or third party, or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

To the fullest extent allowed by law, the Program Administrator's aggregate liability, regardless of the number of claims, shall be limited to paying approved Incentives in accordance with these Terms and Conditions and the Program Materials, and the Program Administrator and its affiliates and their respective contractors, officers, directors, employees, agents, representatives shall not be liable to the Customer or any other party for any other obligation. To the fullest extent allowed by law and as part of the consideration for participation in the Program, the Customer waives and releases the Program Administrator and its affiliates from all obligations (other than payment of an Incentive), and for any liability or claim associated with the EEMs, the performance of the EEMs, the Program, or these Terms and Conditions.

16. No Warranties or Representations by the Program Administrator

- a. THE PROGRAM ADMINISTRATOR DOES NOT ENDORSE, GUARANTEE, OR WARRANT ANY CONTRACTOR, MANUFACTURER OR PRODUCT, AND THE PROGRAM ADMINISTRATOR MAKES NO WARRANTIES OR GUARANTEES IN CONNECTION WITH ANY PROJECT, OR ANY SERVICES PERFORMED IN CONNECTION HERewith OR THEREWITH, WHETHER STATUTORY, ORAL, WRITTEN, EXPRESS, OR IMPLIED, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. THIS DISCLAIMER SHALL SURVIVE ANY CANCELLATION, COMPLETION, TERMINATION OR EXPIRATION OF THE CUSTOMER'S PARTICIPATION IN THE PROGRAM. CUSTOMER ACKNOWLEDGES AND AGREES THAT ANY WARRANTIES PROVIDED BY ORIGINAL MANUFACTURERS', LICENSORS', OR PROVIDERS' OF MATERIAL, EQUIPMENT, OR OTHER ITEMS PROVIDED OR USED IN CONNECTION WITH THE PROGRAM UNDER THESE TERMS AND CONDITIONS, INCLUDING ITEMS INCORPORATED IN THE PROGRAM, ("THIRD PARTY WARRANTIES") ARE NOT TO BE CONSIDERED WARRANTIES OF THE PROGRAM ADMINISTRATOR AND THE PROGRAM ADMINISTRATOR MAKES NO REPRESENTATIONS, GUARANTEES, OR WARRANTIES AS TO THE APPLICABILITY OR ENFORCEABILITY OF ANY SUCH THIRD PARTY WARRANTIES. THE TERMS OF THIS SECTION SHALL GOVERN OVER ANY CONTRARY VERBAL STATEMENTS OR LANGUAGE APPEARING IN ANY PROGRAM MATERIALS OR OTHER DOCUMENTS PROVIDED BY PROGRAM ADMINISTRATOR.
- b. Neither the Program Administrator nor any of its employees or contractors is responsible for determining that the design, engineering or installation of the EEMs is proper or complies with any particular laws, codes, or industry standards. The Program Administrator does not make any representations of any kind regarding the benefits or energy savings to be achieved by the EEMs or the adequacy or safety of the EEMs.
- c. Customer acknowledges and agrees that it is solely responsible (directly-based on its own judgment or indirectly-based on the advice of an independent expert (not the Program Administrator)) for all aspects of the EEMs and related work including, but not limited to: selecting the equipment; selecting contractors to perform the work; inspecting the work and the equipment; ensuring that the equipment is in good working order and condition; ensuring that the equipment is of the manufacture, design specifications, size and capacity selected by the Customer and that the same is properly installed and suitable for Customer's purposes; and determining if work was properly performed.
- d. Customer agrees and acknowledges that Program Administrator is not a manufacturer of, or regularly engaged in the sale or distribution of, or an expert with regard to, any equipment or work.
- e. By participating in the Program, the Customer acknowledges and agrees that no activity by the Program Administrator includes any kind of safety, code or other compliance review.
- f. The provisions of this Section 16 shall survive the termination, cancellation or completion of the Customer's participation in the Program.

17. Equipment, Contractor Selection and Contracting

Customer is responsible for selecting and purchasing the EEMs and selecting and contracting with the design and installation contractor(s). The Customer shall be responsible for enforcing all such contracts and for assuring that the EEMs meet Program requirements and applicable laws, regulations and codes, and that the contractor(s) are properly qualified, licensed and insured. Notwithstanding the foregoing, the Customer acknowledges that the Program Administrator reserves the right to deny a vendor or contractor to participate in this Program or provide equipment or services. The Program Administrator also has the right to exclude certain equipment from the Program.

18. Removal of Equipment

The Customer agrees, as a condition of participation in the Program to properly remove and dispose of or recycle the equipment, lamps and components in accordance with all applicable laws, regulations and codes. The Customer agrees not to re-install any of removed equipment in the state of Rhode Island or the service territory of any affiliate of the Program Administrator, and assumes all risk and liability associated with the reuse and disposal thereof.

19. Energy Benefits

Other than the energy cost savings realized by Customer, the Program Administrator is entitled to 100% of the benefits and rights associated with the EEMs, including without limitation ISO-NE products and all other attributes, credits or products associated therewith under any regional initiative or federal, state or local law, program or regulation or program, and Customer waives, and agrees not to seek, any right to the same.

20. Customer Must Declare and Pay All Taxes

The benefits conferred upon the Customer through participation in this Program may be taxable by the federal, state, and local government. The Customer is responsible for declaring and paying all such taxes. The Program Administrator is not responsible for the payment of any such taxes.

21. Counterpart Execution; Scanned Copy

Any and all agreements and documents requiring signature related hereto may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument. A scanned or electronically reproduced copy or image of such agreements and documents bearing the signatures of the parties shall be deemed an original and may be introduced or submitted in any action or proceeding as competent evidence of the execution, terms and existence of such agreements and documents notwithstanding the failure or inability to produce or tender an original, executed counterpart of the same and without the requirement that the unavailability of such original, executed counterpart of the same first be proven.

22. Miscellaneous

- a. Paragraph headings are for the convenience of the parties only and are not to be construed as part of these Terms and Conditions.
- b. If any provision of these Terms and Conditions is deemed invalid by any court or administrative body having jurisdiction, such ruling shall not invalidate any other provision, and the remaining provisions shall remain in full force and effect in accordance with their terms.
- c. These Terms and Conditions shall be interpreted and enforced according to the laws of the state of Rhode Island.
- d. In the event of any conflict or inconsistency between these Terms and Conditions and any Program Materials, these Terms and Conditions shall be controlling.
- e. Except as expressly provided herein, there shall be no modification or amendment to these Terms and Conditions or the Program Materials unless such modification or amendment is in writing and signed by a duly authorized officer of the Program Administrator.
- f. The provisions of Sections 5, 7, 8, 9, 11, 13, 15, 16, 18, 19, 20, and 21 (including any other sections herein that specifies by its terms that it survives termination) shall survive the termination or expiration of the Customer's participation in the Program.